START: Proposal Concept-> VERAS for OSP Pre-Award Review and Approval.

PI submits proposal to agency (unless OSP must 'push button').

Possible agency mandated revisions (e.g. budget reductions) or additional documentation requirements - via OSP Pre-Award.

Award Received: Documents sent to OSP Post-Award (PA) for processing.

PA reviews award and sends PI & DGA an Award Notice for PI acceptance and certification.

Award negotiations, via OSP Contract Review Unit (CRU) as needed, until award terms are acceptable for Authorized Organizational Representative (AOR) signature. If all compliance issues have been cleared, and PI acceptance of award has been received, move to accounting setup.

Accounting setup occurs; notices sent to PI/DGA.

PI coordinates internal processes, initiates subawards, begins expending funds, hiring staff, etc. with departmental assistance.

OSP invoices per the agreement, and completes any financial reporting. CRU issues subawards upon receipt of request from PI.

PI performs work, submits required technical reports and any other deliverables.

PI works with OSP Post Award if project changes are needed, including SOW changes, milestone timing changes, change of PI/Co-PI, extensions, rebudgets, etc. as mandated by sponsor terms.
OSP Cost Accounting monitors expenditures, processes budget transfers, payroll,and cost transfers. PA processes project amendments.

Project closeout process begins. DGA & PI work with Financial Unit & Office of Tech. Transfer as needed.