

## Staff Council Minutes

Date: February 9, 2022

Location: Zoom

Zoom: <https://uidaho.zoom.us/j/87354850554>

1. Call to Order & Welcome [1 min] - Emily Tuschhoff
2. Attendance [3 mins] – Renee Jensen-Hasfurther
3. Approval of Minutes [3 mins] - Emily Tuschhoff
  - a. Approval of January 2022
4. Staff Member of the Month [3 min] - Tami Noble  
Elissa Keim February Staff member of the month – nominated by Laura Heinse Senior Proposal Development Specialist.

### 5. Presentations

- Staff Compensation Committee CEC Recommendations – Eric Winford, SCC Chair and SCC Committee [30 mins]

Overview of Change in Employee compensation (CEC) reviewed, overview of staff compensation system and scenarios recommendations will be given for the phased approach. Recommendations will be sent out via email.

- Ombuds Overview and Self-Care – Laura Smythe, University Ombuds [25 mins]

### 6. Reports [20 mins]

- a. Staff Council Working Group reports
  - i. Awards & Recognition – Cari Espenschade

Spring event for employee recognition, survey will be sent for employee gift options.

- ii. Wellness – Arlette Jameson

All staff survey will be sent out for a better understanding and assessment for future goals. Vending machine options were discussed. Long-term/short-term goals are still being considered.

- iii. Onboarding – Travis Akin

Executive summary and detailed report will hopefully be available at the next meeting.

- b. Human Resources – Brandi Terwilliger

Job families project and new revised workflow will help eliminate redundancy and extra steps

- c. Faculty Senate – Bob Hoffmann or Ben Bridges

Curriculum, covid updates, and admission standard, lab safety on campus, paid parental leave were discussed.

- d. Elections & University Committees - Erika Crossland

Vacancy survey will be coming out after this meeting to get these spots filled.

- e. Chair & Vice Chair Report – Emily Tuschhoff and Erin Mack

Paid parental leave update given.

### 7. Parking Lot Topics [2 mins] – Emily Tuschhoff

### 8. Good of the Order [5 min] – Emily Tuschhoff

- Dan Noble award will be established in the future
- Covid tests can be picked up at the Rec Center 12:00pm – 2:00pm daily

### 9. Close [1 min] – Emily Tuschhoff

- a. Motion to end meeting 10:16am

Meeting Guidelines

1. The monthly agenda will be posted in Teams (UI-Staff Council) under the general channel and agenda tab. A copy of the agenda will also be emailed before each meeting and posted to Staff Council's website.
2. Each agenda item will be assigned an estimated time limit. All council members are encouraged to hold the agenda item owner accountable to time and topic integrity.
3. Discussions will spur questions and topics not on the agenda. Those items will be recorded in the topic parking lot section of the agenda and meeting minutes. Items in the parking lot will be reviewed by the Staff Council officers. If the items align with the parameters of Staff Council's mission, they will be added to the next month's agenda as new business.
4. Presentations and subsequent Q&As will be time limited. If more time is needed, items may be posted in the parking lot and presenters may be invited to future meetings. The desired outcome is a presentation specific to topics that align with Staff Council's purpose.
5. If training or long-form presentations are relevant to staff, Staff Council is happy to facilitate brown bag lunches or other such meetings.
6. Committee chairs may request time to present updates. The agenda will no longer allow for round robin reports.